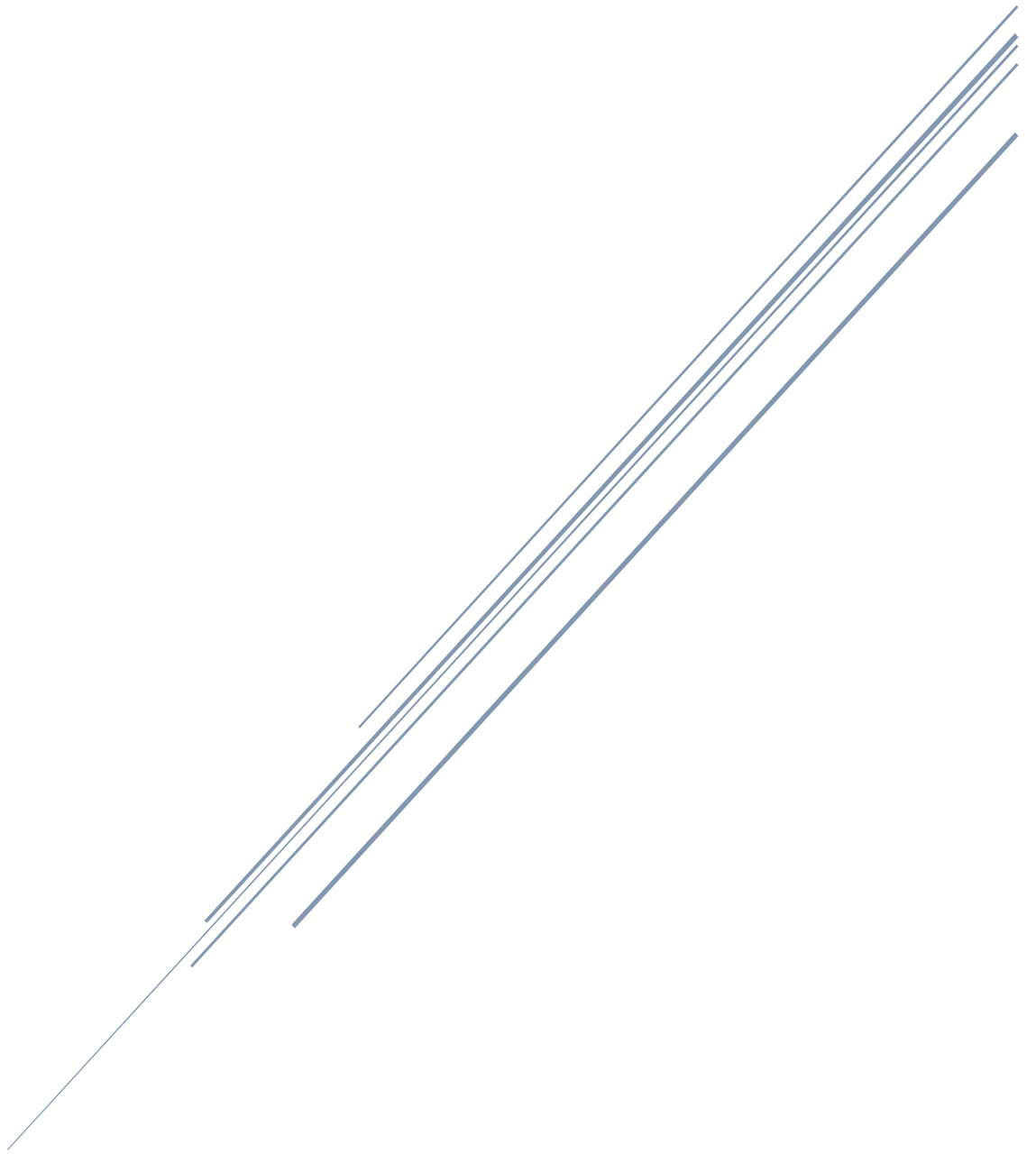


STUDENT LEADERSHIP POLICY AND ELECTION GUIDELINES

Biraban Public School





Biraban Public School

Respect, Responsibility, Personal Best

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Biraban Public School Student Leadership Policy

and Election Guidelines

Student Leadership Policy

Student Leadership Team

Student Leadership is a very important area of the school welfare and discipline system. It is one of the ways we teach the values of our school community by respecting the leaders in the community and modelling aspects of the democratic process. Students are elected to certain positions within the school leadership framework. Other student leaders demonstrate the qualities of leadership within the school and contribute to the well-being of the school.

Students who have not been suspended and have received their silver award during 2023 are encouraged to consider seeking the role of School Captain or other leadership positions.

10 elected students will make up the leadership team; consisting of two captains, two vice-captains and six student leaders.

Role Description

The school captains and leaders of Biraban Public School represent the students at school and the student body during community events. They will lead the student body and demonstrate the qualities and attributes needed to be a successful leader.

Leadership team duties:

- conduct important assemblies such as school assemblies on Fridays, be involved on special occasions such as the greeting and thanking of visitors and performers
- conduct Student Council meetings and be responsible for setting the agenda.
- be aware of the general behaviour of students in regard to safety and grounds upkeep and actively advise school staff of issues of concern
- be a good role model for all other students including behaviour, courtesy and wearing school uniform.
- be of general assistance to all members of staff, students, parents and visitors including welcoming and thanking visitors

Student leaders:

- Captains
- Vice Captains
- SRC Executive Leaders
- Aboriginal Student Representatives
- Technology Leaders

Sports House Captains

An election will be held to select a team of six sports house captains.

Role Description

- Encourage house spirit at all sporting events, including preparing and leading support at sports carnivals.
- Organise house members for carnival relays/games and organise practices for those teams.
- Collect house points across K-6 classrooms for weekly competition.
- Hand out sports equipment at recess and lunch (on a rotational system)

Essential Criteria for all Leadership Positions

- demonstrate exemplary behaviour
- committed in time to the position and the school
- loyal to the school
- willing to speak in front of an audience
- well-presented and always wearing the school uniform
- respectful of staff, students, property and rules
- co-operative and willing to communicate with executive staff when appropriate
- initiating problem-solving and using common sense within the school
- respectful of the position, the role of the position, and the boundaries of the position
- supportive of school programs

****All successful candidates may only hold one leadership position during the school year.**

Timeline and Procedures

1. The positions are to be advertised with desired qualities in a newsletter, during term 4 each year.
2. Year 5 students will be instructed in the roles, responsibilities, qualities, and expectations of the positions.
3. Nominations will be called for by the Principal.
4. Parents are required to sign nomination forms.
5. Nominees are to prepare a speech to present to all students of approximately 1 minute in length.
6. Class teachers will discuss the expectations of the position with their class.
7. Names shall be drawn out of a hat for the order of placement on the ballot paper. ‘
8. Students will vote in classrooms on prepared ballot papers.
9. Staff are entitled to one vote.
10. The Principal and the Assistant Principal shall count the votes.
11. New Captains and Prefects will be announced at Presentation Day.

Student Leadership Team Nomination Process

Year 5 students nominate to stand for leadership positions by submitting a signed nomination form and contract. All nominated students must write and deliver a one-minute formal speech to Year 2-6 students. Candidates must wear full school uniform and may not use props of any kind during the delivery of their speech.

Student Leadership Team Election Process

Students from Years 2-6 will vote immediately after the speeches have concluded. All staff will vote through the ballot process. The students who receive the most votes become school captains, vice captains, and student leaders.

Sports House Captains Nominations

Year 5 students nominate to stand for leadership positions by submitting a signed nomination form and contract. All nominated students must write and deliver a one minute speech.

Sports House Captains Election Process

All nominees deliver their formal speech to their sports house in a house meeting. Students from Years 2-6 will vote after the conclusion of speeches.

The two students with the most votes from each house become sports house captains.

Election Protocol

All candidates must follow the election process in the correct manner and with integrity at all times. Students who breach election guidelines may be disqualified from the election process, after evidence is considered by the principal, deputy principal and Stage 3 teachers.

Announcement of School Leadership Team

Principal to announce School Leadership Team without elected positions. Sports coordinator to announce House Captains without elected positions.

Announcement of Positions

The student leadership team and house captains are announced at the BPS Presentation Assembly. Incoming leaders receive their badges from the corresponding outgoing leaders.

Should a student leader permanently leave the school, the student who received the next highest number of votes will be announced as their replacement.

Loss of Position

All student leaders who are privileged to hold leadership positions will be expected to follow all school rules. Any misbehaviour may lead to loss of position. The school executive will discuss any leader's behaviour which is of concern and the following consequences would occur.

- Warning and counselling by the Principal / or teacher in charge of student leaders
- Written warning to parents that loss of position is possible (badge & privileges)
- Loss of position (badge & privileges) for two weeks with an opportunity to remediate behaviour
- Loss of position (badge & privileges) permanently.

The Principal will determine the action to be taken in consultation with relevant staff. If the behaviour is severe then immediate loss of position will occur. Formal complaints regarding the performance of Student Leaders will be conveyed to the Principal or Assistant Principal.